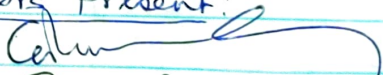


Proceedings of the meeting of IQAC held on 17.12.2019
at 1-00 Pm in the IQAC Room.

Agenda:

- 1) Confirmation of the Proceedings of the last meeting
- 2) Review of the teaching-learning in the light of CBCS Curriculum.
- 3) Review of the Performance of the students in the University Examination (UG & P.G)
- 4) Finalization of the AQAR for the Session 2018-19 and Preparation for NAAC visit.
- 5) Purchase of new Software for Student Management.
- 6) Misc.

Members Present:

1. 
2. Dr. Ganesh Chandra Rana
3. Binoy Kumar Chanda
4. Jyoti Sahu
5. Adhik Barik
6. Achintya Kumar Samanta
7. Lipika Panda

Dr. A.M. Mishra, Principal and Chairperson of the Committee Chaired the meeting.

Confirmation:

1. Agenda: Confirmation of the Proceedings of the last meeting (20.09.2019)

Resolution:

The Proceedings of the last meeting held on 20.09.2019 are read and Confirmed.

Consideration:

1. Agenda: Review of the teaching-learning in light of the CBCS Curriculum.

Resolution:

It has been reported in the house that a workshop on 'CBCS Curriculum' has been organised in Collaboration with Vidyanagar University recently to clear doubts, queries etc. of all stakeholders associated with teaching-learning process. Besides a 'Class Monitoring Committee' has been Constituted and that Committee Pays surprise visits to the departments from the Commencement of this academic session to find out whether the academic process is running properly. It submits monthly report to the IQAC. After detailed discussion, the house recommended the following:

- a) An Academic Committee meeting be Convened for exchange of views on report of the Class monitoring Committee at the end of each semester and decisions to be followed accordingly for the betterment of teaching-learning process.
- b) An arrangement be made for Academic Audit by the external members and for this, a format be developed by the IQAC itself taking into consideration the points as enshrined in the Academic Audit Report format Circulated by the V.U and also accomodating any extra points /

items which may deem to be appropriate.

c) An initiative be taken by the Mentors of all departments to find out the root causes of drop-out of the students and if necessary, Psychological Counselling may be given.

2. Agenda: Review of the Performance of the students in the University Examination (UG & PG).

Resolution:-

After considering the performance of the result of the students in the University examinations of both UG & PG (Bengali), the house requested all the departments to make in-depth analysis and take measures accordingly.

3. Agenda: Finalization of the AQAR for the session 2018-19 and Preparation for NAAC visit.

Resolution:-

As the AQAR for the session 2018-19 has not been finalized due to some unavoidable circumstances, therefore, it has been decided that the same be sent at the time of submission of IIAA.

The discussion relating to Preparation in view of the forthcoming 2nd cycle of NAAC assessment visit which is due on 18th January, 2021 be deferred to the next meeting.

4. Agenda: Purchase of new software for student management
Resolution:

It has been decided that a new software for betterment of students' support management be purchased and at the same time the requisite training to staff be given for better handling the same.

5. Misc.

As there is no other issue to discuss, the meeting ends with a vote of thanks to the chair.