

Proceedings of the meeting of IQAC held on 20.09.19 at 1.00 P.m in the IQAC Room.

Agenda:

- 1) Confirmation of the Proceedings of the last meeting
- 2) Review of the various Sub-committee meetings held recently.
- 3) Holding of Seminars / Workshops / Breakfast etc.
- 4) Introduction of Add-on Course.
- 5) Teacher-related issues
- 6) Misc.

Members Present:

1. Cult
2. Bilwani
3. Carane
4. Naranarayana Dash
5. Jaganmou Patra
6. Anup Kr. Gini
7. Lipika Panda
8. Jayas Panda
9. Pawitosh Saha
10. Adhir Banik

Jr. A.M. Mishra, Principal and Chairperson of the Committee chaired the meeting.

Confirmation:

1. Agenda: Confirmation of the Proceedings of the last meeting.

Resolution:

The Proceedings of the last meeting held on 27.06.19 are read and confirmed.

2. Agenda: Review of various Sub-Committee meetings held recently.

Resolution: The house reviewed the resolutions of various Sub-Committee meetings held recently and recommended the following:

- a) Extension of existing medicinal garden.
 - b) Resumption of Vermin-Compost Plant.
 - c) Awareness Programme on 'NO Single use of Plastic'.
 - d) Training on Mushroom Cultivation to the farmers of the adopted village.
 - e) Free Medical Health Check-up, Computer Literacy, Fish Culture and Orientation Programme on Self-employment at the adopted village.
 - f) A Short Course on Certified Accounting Technician (CAT) & Courses under 'UTKARSHA BANGLA' sponsored by W.B. Govt.
 - g) Purchase of Lab. equipments, Consumable goods, Computers, Projects etc. on the basis of short-term & long-term needs.
 - h) Proper documentation of Research activities.
3. Agenda: Holding of Seminar/Workshop/Book fair etc.

Resolution: The house decided to hold a Book Fair likely in the month of Jan-Feb'2020 in our College Premises instead of holding a Inter-College Sports, Planned earlier, as the district level Sports will be held in Feb'20 in the near by College. Also decided that a Periodic lecture, sponsored by ICPR under the aegis of Dept. of Philosophy be held in this period. At the same time, the house requested all the Dept. heads/In-charges to take initiative to organise Seminars/Workshop jointly with other depts or Collaborating other Colleges or make proposals to the funding agency for sponsorship.

4. Agenda: Introduction of Add-on Course.

Resolution: Besides implementation of Courses like Beautician Course, Retail Management & Spoken English as enshrined under the W.B. Govt 'UTKARSHA BANGLA' scheme as Skill Development Programme; also one year Diploma in Home Keeping operations, one year Diploma in Home Keeping Food & Beverage Service and two year Advance Diploma in Hostel Operations Courses are being introduced from Jan'20 under the aegis of the Dept. of Hospitality & Tourism Management and also in similar manner some Courses on Fishery Science be introduced.

5. **Agenda:** Teacher- related issue.

Resolution:

The meeting duly reviewed the different issues relating to redesignation and approval of approved PTTs, CWTTs and Guest Lectures of our college in the light of 1368-Edn(CS) dated 03.09.2019, it has been brought to the notice that there are some Guest Lecturers appointed by the college for whom necessary G.B. resolutions had not been passed in due time. The house, therefore, recommended to the G.B. for necessary action.

- a) Recommendation be made to the Government for approving 31 nos. of Guest Teachers (details of them are as under)

Sl. No.	Name of the Candidate	Designation	Subject in PG	Date of joining
1	Rajib Jana	Guest Lecturer	Sociology	21/01/2011
2	Nandadulal Maity	Guest Lecturer	Commerce	18/07/2011
3	Gopiballav Das	Guest Lecturer	Mathematics	18/07/2011
4	Sampa Rani Bag	Guest Lecturer	Music	18/07/2011
5	Santu Samanta	Guest Lecturer	Sociology	19/07/2011
6	Amita Das	Guest Lecturer	Zoology	20/07/2011
7	Janmenjoy Bera	Guest Lecturer	Botany	25/07/2011
8	Debasis Nandi	Guest Lecturer	Geography	26/07/2011
9	Ratan Mandal	Guest Lecturer	Bengali	26/07/2011
10	Swapan Kumar Sahoo	Guest Lecturer	Geography	01/08/2011
11	Paramita Giri	Guest Lecturer	Sociology	01/08/2011
12	Arnabi Rudra	Guest Lecturer	Zoology	02/08/2011
13	Dipak Karan	Guest Lecturer	Physics	23/08/2011
14	Sutapa Dey Bose	Guest Lecturer	Bengali	16/08/2012
15	Pramodh Bharati	Guest Lecturer	Mathematics	10/02/2014
16	Himadri Jana	Guest Lecturer	Mathematics	10/02/2014
17	Moni Chuan	Guest Lecturer	Zoology	01/08/2015
18	Dr. Pijush Payra	Guest Lecturer	Industrial Fish & Fisheries	01/08/2015
19	Dr. Mirza Masum Beg	Guest Lecturer	Industrial Fish & Fisheries	01/08/2015
20	Kanai Shaw	Guest Lecturer	Music	01/08/2016
21	Prasanta Kr. Pradhan	Guest Lecturer	Political Science	01/08/2016
22	Ranjit Kumar Mondal	Guest Lecturer	Political Science	01/08/2016
23	Riyanka Maity	Guest Lecturer	Industrial Fish & Fisheries	25/08/2017
24	Anshuman Maity	Guest Lecturer	Mathematics	01/11/2017
25	Nandita Jana	Guest Lecturer	Physiology	10/11/2017
26	Ananya Das	Guest Lecturer	Bengali	17/11/2017
27	Dipali Dasadhikary	Guest Lecturer	Chemistry	05/09/2018
28	Nibedita Sinha	Guest Lecturer	Aquaculture Management	14/11/2018
29	Aparna Mondal	Guest Lecturer	Physiology	15/02/2019
30	Samarpita Das	Guest Lecturer	English	01/03/2019
31	Sk. Naser Uddin	Guest Lecturer	Industrial Fish & Fisheries	12/05/2019

- b) Recommended further that the appointments given to the following teachers be approved with respective effect from their date of joining.

Rajib Jana	Guest Lecturer	Sociology	21/01/2011
Nandadulal Maity	Guest Lecturer	Commerce	18/07/2011
Gopiballav Das	Guest Lecturer	Mathematics	18/07/2011
Sampa Rani Bag	Guest Lecturer	Music	18/07/2011
Santu Samanta	Guest Lecturer	Sociology	19/07/2011
Amita Das	Guest Lecturer	Zoology	20/07/2011
Janmenjoy Bera	Guest Lecturer	Botany	25/07/2011
Debasis Nandi	Guest Lecturer	Geography	26/07/2011
Ratan Mandal	Guest Lecturer	Bengali	26/07/2011
Swapan Kumar Sahoo	Guest Lecturer	Geography	01/08/2011
Paramita Giri	Guest Lecturer	Sociology	01/08/2011
Arnabi Rudra	Guest Lecturer	Zoology	02/08/2011
Dipak Karan	Guest Lecturer	Physics	23/08/2011
Sutapa Dey Bose	Guest Lecturer	Bengali	16/08/2012
Pramodh Bharati	Guest Lecturer	Mathematics	10/02/2014
Himadri Jana	Guest Lecturer	Mathematics	10/02/2014
Moni Chuan	Guest Lecturer	Zoology	01/08/2015
Kanai Shaw	Guest Lecturer	Music	01/08/2016
Prasanta Kr. Pradhan	Guest Lecturer	Political Science	01/08/2016
Ranjit Kumar Mondal	Guest Lecturer	Political Science	01/08/2016
Sk. Naser Uddin	Guest Lecturer	Industrial Fish & Fisheries	12/05/2019

- c) Recommended further that following appointment as contractual teacher be recommended for approval as Guest Lecturer.

Dr. Pijush Payra, Guest Lecturer, Industrial Fish & Fisheries, 01/08/2015

Dr. Mirza Masum Beg. Guest Lecturer, Industrial Fish & Fisheries, 01/08/2015

Riyanka Maity, Guest Lecturer, Industrial Fish & Fisheries, 25/08/2017

Ananya Das, Guest Lecturer, Bengali, 17/11/2017

- d) Recommended further that no. of approved PTTs of this college be recommended for redesignation in the list of 1368 -Edn. (CS) dated 03.09.2019.

Sl. No.	Name	Designation	Subject	Date of Joining
1	Rabindranath Jana	Govt. appd. PTT	Com.	28.09.1992
2	Swapan Kumar Sinha	Govt. appd. PTT	Phil.	27.09.1993
3	Debdulal Pahari	Govt. appd. PTT	Com.	11.09.1994
4	Ashutosh Rout	Govt. appd. PTT	Sanskrit	02.01.1997
5	Pradip Kumar Jana	Govt. appd. PTT	History	05.11.1998
6	Barnali Roy(Pradhan)	Govt. appd. PTT	Bengali	27.08.1999
7	Barun Kumar Das	Govt. appd. PTT	English	27.08.1999
8	Ardhendu Giri	Govt. appd. PTT	Com.	27.09.1999
9	Goutam Pramanik	Govt. appd. PTT	Bengali	17.11.2000
10	Paresh Ch. Patra	Govt. appd. PTT	History	19.09.2001
11	Asit Khatua	Govt. appd. PTT	Phil.	01.11.2003
12	Santigopal Giri	Govt. appd. PTT	History	13.09.2004
13	Mrinal Pahari	Govt. appd. PTT	Sanskrit	16.09.2004
14	Dr.Biswabrata Mahakul	Govt. appd. PTT	Bengali	01.08.2005
15	Anup Kumar Shee	Govt. appd. PTT	Phil.	23.08.2006
16	Bikash Shao	Govt. appd. PTT	Phil.	23.08.2006
17	Chandana Pati (Roy)	Govt. appd. PTT	Sanskrit	06.09.2006
18	Prasanta Mandal	Govt. appd. PTT	Zoology	15.09.2006
19	Anjan Chanda	Govt. appd. PTT	Zoology	18.11.2006
20	Sutapa Dey Aich	Govt. appd. PTT	Music	01.08.2007
21	Dr.Chandan Kr.Jana	Govt. appd. PTT	Botany	01.08.2007
22	Nihar Ranjan Maity	Govt. appd. PTT	Geo.	14.08.2007
23	Anita Rani Jana	Govt. appd. PTT	Geo.	24.08.2007
24	Srima Duari	Govt. appd. PTT	Zoology	28.11.2007
25	Bidyut Sahu	Govt. appd. PTT	Aq.Mgt.	02.01.2008
26	Gobinda De	Govt. appd. PTT	Geo.	08.09.2008
27	Hikmat Khan	Govt. appd. PTT	History	10.09.2008
28	Santilata Samanta	Govt. appd. PTT	Botany	11.09.2008
29	Arup Kar	Govt. appd. PTT	Aq.Mgt.	12.09.2008
30	Swasti Hazra	Govt. appd. PTT	Math.	16.09.2008
31	Debajyoti Jana	Govt. appd. PTT	Aq.Mgt.	21.11.2009
32	Satyasundar Samanta	Govt. appd. PTT	English	26.11.2009
33	Kalyani Jana	Govt. appd. PTT	Nutrition	01.12.2009
34	Umasankar Das	Govt. appd. PTT	Physics	19.08.2010
35	Madhuchhanda Maiti	Govt. appd. PTT	Nutrition	19.08.2010
36	Madhurima Pradhan	Govt. appd. PTT	Nutrition	19.08.2010
37	Prabuddha Giri	Govt. appd. PTT	Math.	23.08.2010

Principal is requested to do the needful.

6. Misc.

- As there is no other meeting matter to discuss, the meeting ends with a vote of thanks to the chair.