

Proceedings of the meeting of ISAC, Ramnagar College held on 20.02.2024 at 12 noon in the ISAC Room.

Agenda:

1. Reading and confirmation of the proceedings of the last meeting held on ~~05.12.2023~~ 11.12.2023 ~~Barman~~ 20.02.24
2. Submission of pending ASAR, preparation of IIA, SSR
3. Purchase of some academic and infrastructural requirement on urgent basis
4. Expenditure of all kind of repair and construction works
5. Issues related to introduction of B.F.Sc. course
6. Proposal of diploma course in Marine Fisheries.
7. Innovative and collaborative teaching / learning.
8. Miscellaneous.

Members present:

1. ~~Chandra~~ 20/02/24
2. Himangshu Barman 20/02/24
3. Jagannath Patra.
4. Dr. Ganesh Ch. Rana
5. Binoy Kumar Chanda 20.02.24
6. Rajesh Patra
7. Lipika Panda 20.02.24
8. Aishwaryarupa Majumdar
9. Krishna Gopal Pradhan.
10. Binoy Kumar Maiti



Chandra
Principal 17/05/23
Ramnagar College
Debal, Purba Medinipur

Dr Ananda Mohan Mishra, Principal and Chairperson of the committee chaired the meeting.

Confirmations:

1. Agenda: Confirmations of the proceedings of the last meeting held on 11.12.2023.

Resolutions:

The proceedings of the last meeting held on 11.12.2023 are read and confirmed.

Considerations:

2. Agenda: Submission of pending AQAR, preparation of IIBA, SSR.

Resolutions:

A progression report regarding pending AQAR and preparation of IIBA and SSR had been reported by the IQAC coordinator, Ramnagar College and after a details discussion, the house was satisfied with the report and recommended further proceedings as per the target timeline. AQAR 2021-2022 is approved for submission and the same to be submitted for 2022-2023 is also approved. Annual report for 2021-2022 and 2022-2023 is approved. Feedback report for 2021-2022 and 2022-2023 and the action taken report for the both years are approved.

3. Agenda: Purchase of some academic and infrastructural requirements on an urgent basis

Resolutions:

It has been reported to the house about the requirements of academic and infrastructure related that were submitted by the HoDs of department and after a details discussion the house recommended to purchase required items based on need basis and initiatives will be taken for a common research laboratory in the college.

4. Agenda: Expenditure of all kind of repair and construction works.

Resolutions:



Calvin
Principal 17/05/23
Ramnagar College
Deopal, Purba Medinipur

The Principal, Ramnagar College, reported to the house about the status of repair and construction works and mentioned the need for a few extension works related to the interior decoration of the new building, retender and cost estimation of construction works. The house recommended further process of the mentioned work.

5. Agenda: Issues related to the introduction of B.F.Sc. course
Resolutions:

Crisis related to the the introduction of B.F.Sc. course was reported to the house and the house recommended to send a request letter to the Higher Education Department, West Bengal Government for further the introduction of the mentioned course.

6. Agenda: Proposal of diploma course in Marine Fisheries
Resolutions:

The proposed syllabus of 40 credits was tabled by the coordinator, ISAC, Ramnagar College, and after detail discussion, the house suggested framing the syllabus of 60 credits with automobile curriculum.

7. Agenda: Innovative and collaborative teaching-learning
Resolutions:

The house suggests encouraging each department to take the initiative individually with the existing partner institution of Ramnagar College for innovative and collaborative teaching-learning. It also reported to the house that the Dept. of Nutrition, Dept. of IFF, and Dept. of Aquaculture Management had engaged with a few institutions for part of the curriculum of these departments. The house recommended signing a MoU with these institutions and making these institutions partner institutions of Ramnagar College. It also suggested by the house to arrange a workshop with the State Nodal Officer of NAAC, West Bengal. Plan of action of ISAC for the Financial Year 2024-2025 is approved.

8. Miscellaneous

Resolutions:

The house recommended arranging a women's development program by the Women Development Cell of Ramnagar College and



[Signature]
Principal
Ramnagar College
Dapal, Purba Medinipur

introducing a Psychology course in the Ramnagar College.
As there is no other matter to discuss, the meeting ends with
a vote of thanks to the chair.


Principal
Ramnagar College
Debel Purba Medinipur 17105123





RAMNAGAR COLLEGE

Accredited by NAAC at 'B' Level

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Date: 28/02/2024

Ref. No.

Action Taken

Date :

Based on the Resolution of the IQAC Meeting Dated 20/02/2024

The following actions are taken as per the resolutions of the IQAC meeting:

- Agenda 2: Dr. Krishna Gopal Pradhan is requested to finish the pending AQAR for the Academic Year 2022-23 and to submit within the extended time i.e. by 30th April 2024. He is also requested to start filling the IQA form online in NAAC portal which will be submitted in the middle of April, 2024. In this regard, a list of required documents is needed to be submitted to the Principal at the earliest by him.
- Agenda 2: A dedicated team consisting teaching and non-teaching staff has been formed with criteria wise assignment as follows for preparation of SSR:

Criteria	Criteria Name	Assigned Teacher	Assigned NTS
I	Curricular Aspects	Prof. Rajesh Patra & Dr. Aishwaryarupa Majumdar	Mr. Chandan Pulai
II	Teaching-Learning & Evaluation	Prof. Jagannath Patra & Dr. Mirza Masum Beg	Mr. Tapas Pradhan
III	Research, Innovation and Extension	Prof. Prabir Naskar & Dr. Pijush Payra	Mr. Sadananda Pulai
IV	Infrastructure and Learning Resources	Prof. Saikat Soren	Mr. Debashis Pradhan
V	Student Support & Progression	Dr. Saswati Dey	Mr. Biswajit Giri
VI	Governance, Leadership & Management	Dr. Debashis Biswas	Mr. Tapas Pradhan
VII	Institutional Values and Best Practice	Dr. Barnali Maity & Dr. Rashmita Satpathy	Mr. Kaustav Maity

The following works are also distributed as following:

- College website and NAAC portal handler: Dr. Krishna Gopal Pradhan
- Co-Ordinator of preparing SSR: Dr. Himangshu Barman

- Agenda 3: Dr. Himangshu Barman & Prof. Probir Naskar are requested to finalize a list of ~~required~~ items based on priority basis. After preparation of this list, the same will be sent to the ~~purchase~~ committee.
- Agenda 5: As per the recommendation, the Principal has sent again a request to Higher Education Department regarding opening of new course i.e. B. F. Sc.
- Agenda 6: Dr. Pijus Pyra is requested to prepare the syllabus of Diploma in Marine Fisheries of 60 credit instead of 40 credits and to include Automobile in the curriculum.
- Agenda 7: Dr. Naranarayan Dash is requested to co-ordinate between the MoU/partner institute and the HoD of the concerned department.




Principal
Ramnagar College
Depal, Purba Medinipur