



Yearly Status Report - 2018-2019

Part A

Data of the Institution

| | | |
|---|--|-------------------------------|
| 1. Name of the Institution | | RAMNAGAR COLLEGE |
| Name of the head of the Institution | | Dr. Ananta Mohan Mishra |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 03220264241 |
| Mobile no. | | 8768314255 |
| Registered Email | | ramnagarcollege1972@gmail.com |
| Alternate Email | | anantamohanmishra@gmail.com |
| Address | | Depal |
| City/Town | | Dist- Purba Medinipur |
| State/UT | | West Bengal |
| Pincode | | 721453 |
| 2. Institutional Status | | |

| | |
|--|--------------------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Rural |
| Financial Status | Self financed and grant-in-aid |
| Name of the IQAC co-ordinator/Director | Mr. Jagannath Patra |
| Phone no/Alternate Phone no. | 03220264241 |
| Mobile no. | 8768314255 |
| Registered Email | iqac@ramnagarcollege.ac.in |
| Alternate Email | ramnagarcollege1972@gmail.com |

3. Website Address

| | |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | https://ramnagarcollege.ac.in/Content/docs/aqar/AQAR%202017-18.pdf |
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4. Whether Academic Calendar prepared during the year

| | |
|---|--|
| if yes, whether it is uploaded in the institutional website: Weblink : | Yes https://ramnagarcollege.ac.in/Content/docs/AcademicCalender/Academic%20Calendar%20AY%202018-19.pdf |
|---|--|

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity | |
|-------|-------|------|-----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 1 | B | 2.01 | 2016 | 19-Jan-2016 | 18-Jan-2021 |

6. Date of Establishment of IQAC

| |
|-------------|
| 21-Dec-2010 |
|-------------|

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| Workshop on Fishing Cat awareness | 03-Aug-2018 1 | 123 |

| | | |
|---|-------------------|-----|
| National Seminar organized by Department of Botany | 16-Mar-2019 1 | 62 |
| Cultural Function and Basanta Utsav by Alumni Association | 28-Mar-2019 1 | 106 |
| Spoken Sanskrit program organized by Department of Sanskrit | 26-Sep-2018 10 | 127 |
| Workshop on Teaching Learning Evaluation under CBCS | 13-Oct-2018 1 | 78 |
| Introduction of Post Graduate course in Bengali. | 01-Jul-2018 0 | 30 |
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|------------------------|----------------|-----------------------------|--------|
| Dr. Sadananda Ranjit | INSPIRE | DST | 2018 365 | 159464 |
| Dr. Sutanu Kumar Mahapatra | Minor Research Project | UGC | 2019 216 | 20000 |
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Workshops organized to ensure quality in teaching learning evaluation under CBCS mode.

Concerted and sustained endeavors for a plastic free green campus.

Several Campus Placement Drive organized for students with the help of Career Counseling and Placement Cell, Ramnagar College.

Parent Teacher meeting organized as part of enhancing students performance, developing better environment for education, socio cultural activities.

Departmental level student seminar arranged to grow conceptual level, confidence and communication skill.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|---|---|
| 1. To observe and celebrate various significant days. | 1. (i) During the year our college observed the Independence Day on 15th August and the Republic Day on 26th January organized by NCC and NSS units of our college. (ii) Dept. of Bengali in collaboration with Students Union celebrated Teachers' Day on 5th September. (iii) The Dept. of Hospitality and Tourism Management celebrated World Tourism Day. |
| 2. Arrangement of Awareness program, extension and outreach activities. | 2. (i) The IQAC and NSS units organized a Blood Donation Camp at College adopted village at Uttar Kanpur on 09/04/2019. (ii) A Computer Literacy training for NTS had been organized by the IQAC in collaboration with Cyber Wave, Midnapore on 22nd and 23rd February 2019. (iii) Voter Awareness Program had been organized by Department of Political Sc. and IQAC of Ramnagar College in assistance with RamnagarII Block on 23/04/2019 |
| 3. Filling up vacant teaching post. | 3. The college had approached to West Bengal College Service Commission for filling up few vacant posts of Assistant Professor. No recommendation done by WBCSC till the end of Academic Year 2018-19. |
| 4. Adoption of a village by the college | 4. The college has adopted a village namely Uttar Kanpur under the Jurisdiction of Depal Gram Panchayet. |

| | |
|--|--|
| 5. Up gradation of ICT based teaching. | 5. The number of ICT enabled class rooms remains same in this academic year. |
| 6. Green Audit of Campus. | 6. The college has done an audit for its Green Campus. |
| 7. Infrastructural enrichment. | 7. (i) Installation of an open dais beside college ground out of fund donated by N. Tung, a well wisher. (ii) Construction of B. Voc building and purchase of land adjacent to playground have been done. (iii) Lab equipments, books, computer and furniture were purchased to enhance quality in teachinglearning. |
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| | |
|--|-----|
| 14. Whether AQAR was placed before statutory body ? | Yes |
|--|-----|

| Name of Statutory Body | Meeting Date |
|-------------------------------|--------------|
| Governing Body of the College | 28-Sep-2018 |

| | |
|--|----|
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
|--|----|

| | |
|---|-----|
| 16. Whether institutional data submitted to AISHE: | Yes |
|---|-----|

| | |
|--------------------|------|
| Year of Submission | 2019 |
|--------------------|------|

| | |
|--------------------|-------------|
| Date of Submission | 27-Feb-2019 |
|--------------------|-------------|

| | |
|--|-----|
| 17. Does the Institution have Management Information System ? | Yes |
|--|-----|

| | |
|---|--|
| If yes, give a brief descripton and a list of modules currently operational (maximum 500 words) | New admission: Application process, Merit list publication were done online abiding by the rules and regulations instructed by the Department of Higher Education, Govt. of West Bengal time to time through a dedicated admission portal. Website: College website is updated and maintained regularly. Notices issued by the college are uploaded to the college websites. |
|---|--|

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The academic planning process for the academic session 2018-19 has been initiated under the broad guidelines framed by the affiliating University. As regards the academic plans the basic requirements, decisions were made regarding teaching, learning and research, which reverberate throughout the college. The college is committed to impart quality education to the students through well-planned curriculum delivery process and different helpful methods of teaching. The principal of the College convenes regular meetings of different Statutory Sub-committees for better execution of work and the members of those committees sincerely implement it for fulfilling the aims of the college. Apart from that Principal of the college may also form need-0based Adhoc Committee for different purposes. Such committees are responsible to look after the outcome or result of the pre-planned activities and prepare reports of each activity in the departmental level. The college follows the Academic calendar provided by the affiliating University, but the plans at the departmental level are made by the teachers of the respective departments. Each of the department has formed their Departmental Committees (DC) comprising of all the faculty members and arranges meetings at a regular interval convened by the respective Head of the Department. The main objectives are to take decision and frame it according to the condition and necessity of the concerned department. The initial responsibility of the DC is to take care of few primary needs such as; framing the class routine, distributing the syllabus, fixing the schedule for internal examination, setting the question papers, semester end examinations, distribution of answer scripts etc. The syllabus of each course is evenly distributed to the faculties and they strictly adhere to the instruction of the concerned University. The departments are concerned about the syllabus and conscious to complete it with student's satisfaction within the specified time and leave enough time at the end of the semester for self-preparation. However beyond the premise of syllabus, there are some more significant areas which have been given importance by the departments. The following are the major areas where thrust is given ? Internal Assessment ? Class Teaching ? Remedial Class ? Special Class ? Student Seminar ? Peer-learning of the students ? Mentoring the students ? Excursion ? Field Study ? Model Exhibition ? Cultural Programme ? Internship ? Health Checkup (Blood Donation Camp) The responsibility of an educational institution is not only to complete the syllabus but also provide every student with a conducive environment for attaining his/her career goals with a strong emphasis on personality development and offer all required resources to gain quality education without compromising on quality and code of ethics. The college always gives emphasis on quality education to develop the power to think and to take correct decision when required. The Academic Planning ensures the envisioned goals and a nice future of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|---|-----------------|-----------------------|----------|---|-------------------|
| No Data Entered/Not Applicable !!! | | | | | |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|------------------|--------------------------|-----------------------|
| MA | Bengali | 01/07/2018 |

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|-------------------------------|---|
| BA | Bengali (Hons) | 01/07/2018 |
| BA | English (Hons) | 01/07/2018 |
| BA | History (Hons) | 01/07/2018 |
| BA | Philosophy (Hons) | 01/07/2018 |
| BA | Political Science (Hons) | 01/07/2018 |
| BA | Sociology (Hons) | 01/07/2018 |
| BA | B. A. General | 01/07/2018 |
| BA | B. Sc. General | 01/07/2018 |
| BCom | Accounting and Finance (Hons) | 01/07/2018 |
| BCom | B. Com. General | 01/07/2018 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| Certificate | Diploma Course |
|------------------------------------|----------------|
| No Data Entered/Not Applicable !!! | |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|------------------------------------|----------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | |
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1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|---|---|
| BSc | Processing plant visit by Nutrition Dept. | 38 |
| BSc | Community survey on coastal people's life style & health status | 35 |
| BSc | Rural Tourism Trip to Darap Village, Pelling, Sikkim | 16 |
| BSc | Internship by Nutrition Dept. at K.P.C Hospital, Kolkata. | 11 |
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|----------|-----|
| Students | Yes |
|----------|-----|

| | |
|-----------|-----|
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

On an analysis we observed that responded students between 60 and 80 percent opined strongly agreed with the following (1) The new CBCS syllabus of concerned student is excellent (2) The timely coverage of the syllabus is possible in the mentioned number of hours (3) Applicability / relevance to employment (4) Educational environment in the college are acceptable (5) Students quality in the college (6) The infrastructure for it application in teaching and learning is adequate and works effectively (7) The department always motivates and exhorts me to present papers in national and international conferences. Whereas less than 60 responded rated strongly disagreed with the following issues: (1) Syllabus is sufficient to bridge the gap between industry / current global scenario and academics, (2) The recommended text books are adequate and map onto the syllabus (3) Research activity in the college (4) Availability of books in the college library is good (5) Facilities in the college are adequate and excellent. Along with providing feedback, peers or teachers do as well. On the colleges performance, the majority of the teachers are in complete agreement. In order to raise the colleges performance, various points were highlighted. 1. Students' interaction with industries should be increased. 2. Each department has to build strong departmental library. 3. Requirement of drinking water Facility in the departments. 4. The curriculum should be more practical rather than theoretical and should be executed properly as well by the authorities. 5. Value added courses should be start at the College level. 6. More number of books is purchased on the basis of syllabus. Our employees are our major stakeholders, feedback of whom gives us input regarding enhancing the employability of our students. Their feedback is valuable for us as it provided the basis for further enrichment in curriculum aspects and overall performance of students. The following opinions were obtained. 1. According to the staff, they would like to hire more guests who are students from our college. 2. The employees said they wanted to suggest our students to other businesses. 3. The feedback suggested the need for more practical lab for coding algorithm and design patterns. 70 to 75 of parents highly agree and concur that they have silently accepted the colleges performance. The majority of parent feedback demonstrates that parents are happy with the facilities and actions performed by the institution. Alumni feedback was overwhelmingly positive. The majority of students said that the colleges response to the question was beneficial to the students. However, they highlight the need for college infrastructure to be improved as soon as possible, along with improved curricular reading materials. A meeting was conducted during the academic year 2018-2019 by the alumni. We had taken following decision. 1. At least one meeting will be conducted during each academic year. 2. A committee has been established on the said meeting. 3. Members are requested to participate on more activities on the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|

| | | | | |
|---------------------------|------------------------------------|-----|-----|-----|
| BA | Tourism and Hospitality management | 50 | 61 | 27 |
| BA | English (H) | 103 | 435 | 88 |
| BA | Sanskrit (H) | 98 | 122 | 89 |
| BA | History (H) | 85 | 145 | 22 |
| BA | B A (General) | 861 | 998 | 861 |
| BA | Philosophy(H) | 85 | 102 | 52 |
| BA | Bengali (H) | 119 | 356 | 107 |
| BA | Sociology (H) | 70 | 56 | 33 |
| BA | Political Sc. (H) | 77 | 26 | 11 |
| BCom | Commerce (General) | 100 | 12 | 0 |
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 3553 | 26 | 20 | 0 | 2 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 101 | 21 | 51 | 6 | 6 | 1 |
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| No file uploaded. | | | | | |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentoring system has been developed for the students of each department by keeping the HOD as secretary of the system and teachers as members to solve day to day difficulties of students related to studies as well as personal life. A teacher acts as a mentor for an average of 25 students. Students mentoring system act as following way: (1) Head of the department act as the coordinator and teachers as mentor. (2) Randomly selected mentors and mentee have been grouped by the HOD of respective department and the same reflected on departmental notice board. (3) Each mentor form a whatsapp group for smooth contact with mentor-mentee. (4) Each mentor meets his/her mentees group at least once a week and discusses the problems on behalf of the students in detail and also conveys to the students about the errors related to students attendance, class performance, access to study materials in online and offline mode and notes the needs and wants of the group. (5) Special care has been taken by the counselor for economically backward students and the names of the shortlisted students have been sent to the cash department of the college for subsidized semester fees and learning tools and materilas. (6) Regularity, punctuality, class test performance of students have been conveyed to guardians in teachers-parents meeting. (7) The mentors maintain constant contact with the anti ragging cell

and the cell also acts as a mentor so that not a single student becomes a victim of ragging. (7) If a student is absent for a long period of time, his/her parents are informed as soon as possible and the Respected Principal is informed. Outcomes: (1) The mentor-mentee system has strengthened the teacher-student-guardian relationship. (2) Such warm teacher-student relationship and vice versa is also reflected in the active participation of students in the colleges co-curricular, social, cultural, recreational and sports activities. (3) Student attendance in teaching has improved comparatively with the previous academic year (3) Students who were relatively shy and hesitant to express themselves are improving in their studies and daily activities. (4) The mentor-mentee system also resulted in active participation of career counseling of students. (5) Dropouts and marriages of girl students before completion of graduation have also decreased.

| | | |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 3579 | 22 | 1:163 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 27 | 22 | 5 | 0 | 7 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|-------------------|---|---------------------|--|
| 2019 | Suren Kumar Mohapatro | Assistant Professor | Akhilabharata Amritavaneer Seva Pratisthanam |
| No file uploaded. | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|-------------------|----------------|--|---|
| BA | Bengali (H) | Year | 27/03/2019 | 04/06/2019 |
| BA | English (H) | Year | 27/03/2019 | 04/06/2019 |
| BA | Histotry (H) | Year | 27/03/2019 | 04/06/2019 |
| BA | Philosophy (H) | Year | 27/03/2019 | 04/06/2019 |
| BA | Political Science | Year | 27/03/2019 | 04/06/2019 |
| BA | Sanskrit | Year | 27/03/2019 | 04/06/2019 |
| BSc | Botany (H) | Year | 27/03/2019 | 04/06/2019 |
| BSc | Mathematics (H) | Year | 27/03/2019 | 04/06/2019 |
| BSc | Zoology (H) | Year | 27/03/2019 | 04/06/2019 |
| BSc | Nutrition(H) | Year | 27/03/2019 | 04/06/2019 |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation is an established way to measure the degree of learning of the students. As our college is an affiliated college, the academic activities have strictly been monitored by the academic calendar provided by Vidyasagar University. Nevertheless, the institution plays a significant role in conducting the examinations such as Internal Assessment, Students' seminar presentation and field study as the part and parcel of continuous evaluation of the University system. In accordance with the very Academic Schedule, the students having Honours are required to appear at the two Internal Assessments organized by the respective departments of the college, while the students of the General Streams are required to appear at one Internal Assessment. Apart from these, the departments of the institute are allowed enough space to organize the Unit Tests at their own accord. So, following are the reformed mechanisms initiated on Continuous Internal Evaluation at the Institutional Level:

- Periodic Internal Assessment Strictly in adherence to the University Academic Calendar.
- Periodic Unit Tests organized by the respective departments.
- Students' Seminar organized locally by each department.
- Guest Lectures with a considerable span for questionanswer session.
- Seminar Presentation by the Post Graduate Students, duly evaluated by the teachers of the departments.
- Classroom Tests that follow the completion of an assignment.
- Most importantly, of late, the university concerned has granted autonomy to the respective postgraduate departments of the college. As such, the institution has acted upon accordingly in setting up a separate Post Graduate Examination Cell. The Principal of the institution acts as the Chairman of the said cell.
- Some of the Post Graduate Faculty members of the institution are performing the role of moderators in the Post-graduate examination system of this institution and of other institutions offering postgraduate courses.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution prepared and published a well structured academic calendar as under the light of a calendar prescribed by the affiliating university in the beginning of each academic session. The college carries out effective planning to organize the curricular and extracurricular activities in the institution abided by the academic calendar. In the academic calendar, the institute adhere to Admission process, tentative dates of commence of classes, tentative University Examination days of semester, tentative practical examination days, Internal Assessment. The institute conducts assessment in different modes: Seminar presentation, Project Assignment, Theory Assignment, Class tests, Practical assignment. The college follows the pattern and marks distribution as per the format framed by the affiliating university. By following the academic calendar, each department frames out their own teaching plan for the academic session to ensure their departmental activity timely. In regards of the semester system, the academic calendar plays an important role as it is necessary to plan the academic activities along with other curricular activities so that the students can smoothly complete their syllabus in time. For the convenience of all stakeholders, the academic calendar for each academic session is displayed in the college website as well as in the campus notice board. The IQAC and college authority regularly monitor the overall academic activity of the institution to ensure the adherence to the institutional academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://ramnagarcollege.ac.in/Content/docs/B261POPSOandCO.pdf>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|----------------|--------------------------|---|---|-----------------|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://ramnagarcollege.ac.in/Content/docs/IOAC/SSS_report_18-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|--------------------------|----------|----------------------------|------------------------|---------------------------------|
| Minor Projects | 730 | UGC | 1.7 | 0.2 |
| Any Other (Specify) | 1460 | DST | 35 | 1.59 |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|-------------------|------|
| No Data Entered/Not Applicable !!! | | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 1 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|---|-------------------------|
| No Data Entered/Not Applicable !!! | |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|--------------------------|-----------------------------|-----------------------|--------------------------------|
| National | Bengali | 1 | Nil |
| National | English | 3 | Nil |
| National | Histoty | 1 | Nil |
| National | Philosophy | 3 | 4.7 |
| National | Fishery and Firm Management | 1 | Nil |
| National | IFF | 1 | Nil |
| No file uploaded. | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|--------------------------|-----------------------|
| Bengali | 4 |
| Philosophy | 1 |
| Sanskrit | 2 |
| Geography | 1 |
| No file uploaded. | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--|-----------------|--|---------------------|----------------|--|---|
| Median Lethal Salinity (MLS- 50 96H) of certain freshwater aquaculture fish species (Order: Cypriniformes) from coastal mainland of Sundarban, India | Mirza Masum Beg | Journal of the Inland Fisheries Society of India | 2019 | 2 | Department of Aquatic Environment Management, Faculty of Fishery Sciences, West Bengal University of Animal and Fishery Sciences | 2 |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|----------------|------------------|---------------------|---------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 0 | 8 | 1 | 0 |
| Presented papers | 10 | 27 | 1 | 0 |
| No file uploaded. | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|--|--|--|
| Flood Rescue Operation at Bodhra Village under Ramnagar P.S, Purba Medinipur, W.B | N.C.C Unit, Ramnagar College | 2 | 15 |
| Tree Plantation in rural areas on 6th June on the occasion of World Environment Day | N.C.C Unit, Ramnagar College | 2 | 60 |
| No file uploaded. | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|----------------------------|-----------------------------------|------------------------------|
| Thal Sainik Camp (TSC) | Best Cadet | W.B and Sikkim Directorate, N.C.C | 1 |
| Combined Annual Training Camp(CATC) | Silver Medal (State Level) | 46 BN. N.C.C | 1 |
| All India Trekking Camp(Shibalik Hill, Maharashtra) | N.A. | Bihar and Jharkhand Directorate | 2 |
| National Integration Camp in Darjeeling | N.A. | W.B and Sikkim Directorate | 38 |
| Army Attachment Camp at Barrackpore | N.A. | 8 Assam and 18 JAT Regiment | 13 |

| | | | |
|---|--------------------|-----------------------------------|---|
| EK Bharat Shreshtha Bharat,Camp-1, at Panagarh | N.A. | N.C.C Group HQ, Burdwan | 1 |
| Combined Annual Training Camp(CATC) at Contai High School | Best Quarter Guard | W.B and Sikkim Directorate, N.C.C | 1 |
| CATC | Football Champion | 46 BN N.C.C CONTAI | 6 |
| No file uploaded. | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|-----------------------------|---|--|--|--|
| Traffic Controlling | N.C.C Unit in collaboration with Digha P.S | Traffic Dislocation at Digha on 31st Dec. | 2 | 63 |
| Community Awareness | N.C.C Unit in collaboration with D.S.D.A | Safai Abhiyan | 2 | 74 |
| Tobacco Awareness Programme | N.C.C Unit | World No Tobacco Day-2019 | 2 | 26 |
| Social Awareness | N.C.C UNIT | World AIDS Day on 1st Dec. 2019 | 2 | 33 |
| NIL | NSS UNITS-I,II,III,IV | Swachhta Pakhwara | 8 | 75 |
| NIL | NSS UNITS-I,II,III,IV and NCC unit | Independent Day Celebration | 17 | 50 |
| NIL | NSS UNITS-I,II,III,IV | Aranya Saptaha | 4 | 100 |
| NIL | NSS UNITS-I,II,III,IV | Five Day Winter Special Camp(Theme: Helth, Public Sanitation And Personal Hygiene) | 10 | 200 |
| NIL | NSS UNITS-I,II,III,IV and IQAC | Blood Donation Camp | 8 | 39 |
| NIL | NSS UNITS-I,II,III,IV and NCC | World Yoga Day | 10 | 50 |
| No file uploaded. | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--|---|-----------------------------|----------|
| Student Exchange with Digha Science Centre(DSC), Digha, WB | Students of Department of Chemistry, Ramnagar College | Ramnagar College and DSC | 365 |
| Research Collaboration with Haldia Institute of Technology (HIT), WB | Dr. Sadananda Ranjit | DST, Govt. of India | 90 |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|--|---|---------------|-------------|-------------|
| Training | Vocational Training | Anand Imperial, Bilaspur, Chattisgarh | 01/10/2018 | 30/11/2018 | 10 |
| Training | Specialization Training | Mayfair Casino Spa Resort, Gangtok, Sikkim | 01/10/2018 | 03/01/2019 | 5 |
| Training | Industrial Training | Mayfair Casino Spa Resort, Gangtok, Sikkim | 01/10/2018 | 18/02/2019 | 9 |
| Internship | N.A. | KPC Medical college, Jadavpur, kolkata | 03/10/2018 | 12/10/2018 | 11 |
| Field Trip | Processing plant visit | Sea Food Pvt. Ltd., Sankarpur, Ramnagar, Purba Medinipur | 24/01/2019 | 24/01/2019 | 38 |
| Field Trip | Community survey on costal people's life style | Mandermani, Purba Medinipur. West Bengal | 14/02/2019 | 14/02/2019 | 35 |

| | | | | | |
|-------------------|--|--|------------|------------|----|
| | health status | | | | |
| Field Trip | Rural Tourism Trip to Darap Village, Pelling, Sikkim | Daragaon Village Retreat (Gurung's Homestay), Darap, Pelling, Sikkim | 10/03/2019 | 15/03/2019 | 16 |
| No file uploaded. | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|------------------------------------|--------------------|--------------------|---|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 119 | 89.01 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|--|-------------------------|
| Campus Area | Newly Added |
| Class rooms | Newly Added |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Newly Added |
| Seminar halls with ICT facilities | Existing |
| Value of the equipment purchased during the year (rs. in lakhs) | Newly Added |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Existing |
| Classrooms with Wi-Fi OR LAN | Existing |
| Others | Existing |
| No file uploaded. | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| SOUL (Software | Partially | 2.0 | 2012 |

for University Libraries)

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|------|-------------|--------|-------|--------|
| | | | | | | |
| Text Books | 21565 | Nil | 843 | 232642 | 22408 | 232642 |
| e-Books | Nil | Nil | Nil | Nil | Nil | Nil |
| e-Journals | Nil | 5900 | Nil | Nil | Nil | 5900 |
| Journals | 5 | Nil | Nil | Nil | 5 | Nil |
| CD & Video | 57 | 1907 | Nil | Nil | 57 | 1907 |
| Others (specify) | 7 | 8600 | Nil | Nil | 7 | 8600 |
| No file uploaded. | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|------------------------------------|--------------------|---------------------------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 50 | 16 | 6 | 0 | 0 | 7 | 21 | 100 | 0 |
| Added | 4 | 0 | 0 | 0 | 0 | 2 | 2 | 0 | 0 |
| Total | 54 | 16 | 6 | 0 | 0 | 9 | 23 | 100 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|----------------|
| 100 MBPS/ GBPS |
|----------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| No Data Entered/Not Applicable !!! | |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical |
|--|---|--|---|
| | | | |

| | | | |
|---|------------|-----|------------|
| | facilities | | facilities |
| 8 | 6.48 | 111 | 82.53 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• With an object to properly maintain the infrastructure of the college, there is a dedicated team consisting of teachers and non-teaching members who provide round the clock service to departments, hostels and quarters. • The college has Building Subcommittee that oversees the maintenance of buildings • Fire extinguishers are checked frequently, and their refilling is done after the expiry. • Computers and peripherals are checked, cleaned, calibrated and maintained by respective technical assistant, whenever required. • So far as the science departments are concerned, one person is assigned to oversee the laboratories and equipment etc. • Each department maintains a stock register of equipment provided to them. • Annual Maintenance Contract (AMC) is opted for most of the services and equipment and there is one person designated to maintain computers. • The AMC facility includes maintenance of Generator, Air Conditioners, CCTV cameras and Water Purifiers. • The campus is protected by surveillance cameras. • Pest control of library books and records is done every year by the Library Subcommittee. • Annual Maintenance Contract (AMC) is opted for most of the services and equipment and there is one person designated to maintain computers. • The AMC facility includes maintenance of Generator, Air Conditioners, CCTV cameras and Water Purifiers.

<http://ramnagarcollege.ac.in/Content/docs/IQAC/B442.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--|--------------------|------------------|
| Financial Support from institution | Poor fund | 20 | 20000 |
| Financial Support from Other Sources | | | |
| a) National | Sitaram Jindal scholarship | 26 | 183840 |
| b) International | Sitaram Jindal scholarship, Kanyashree (K2), National Scholarship, OASIS scholarship | 1308 | 13966840 |
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|----------------------------|
| Workshop on fishing cat awareness programme | 03/08/2018 | 123 | Department of Zoology |
| Awareness Programme and Legal | 18/09/2018 | 51 | Conti sub-divisional legal |

| services | | | services Committee |
|--|------------|-----|---------------------------------------|
| Career development and grooming programme | 08/12/2018 | 189 | PG Zillette Guard |
| Campus Placement drive | 21/02/2019 | 125 | Four Star international ltd. Kolkata |
| Voters awareness programme | 23/04/2019 | 60 | Pol.sc IQAC Ramnagar College |
| Campus recruitment drive programme | 25/04/2019 | 17 | Shriram Transpot Finance Company Ltd. |
| Sanskrit Language Skill Programme | Nil | Nil | Dept. of Sanskrit |
| Computer Literacy Training to Non - teaching Staff | 22/02/2019 | Nil | IQAC Cyber Web ,Mednapure |
| Yoga Camp | 14/06/2019 | Nil | IQAC, Ramnagar College |
| Remedial Coaching | 04/01/2019 | 350 | All Department |
| No file uploaded. | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|-------------------|--|--|--|--|---------------------------|
| 2019 | Career counseling and guidance for competitive examination | 45 | 520 | 17 | 17 |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 2 | 2 | 10 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| IFB Agro | 87 | 29 | Growel | 189 | 23 |

Industries Ltd., Lotica Sea Food Pvt. Ltd., Ramada Darjeeling, Hotel Aanand Imperial, Mayfair Spa Casino Resort, Eden Greenz.

Feeds Pvt. Ltd., Marine Products Export Development Authority (MPEDA), Godrej Agrovvet Pvt. Ltd., ABIS (IB Group), Nippai Shalimar Feeds Pvt. Ltd., C.P.F. Pvt. Ltd., Avanti Feeds Ltd., IB Group, Growel Feed. Pvt. Ltd., Synergy Biot echnologies

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|------|--|--------------------------|---------------------------|-------------------------------|-------------------------------|
| 2019 | 12 | B. Sc. | Zoology | Ramnagar B.Ed. College | B.Ed |
| 2019 | 20 | BA | Bengali | Ramnagar College | MA |
| 2019 | 5 | BA | History | Bajkul College | MA |
| 2019 | 1 | BA | History | Vidyasagar University | MA |
| 2019 | 8 | B.Sc | Geography | Medinipur City College | M.Sc |
| 2019 | 2 | B.Sc | Geography | Vidyasagar University | M.Sc |
| 2019 | 7 | BA | English | Ramnagar B.Ed. College | B.Ed |
| 2019 | 4 | BA | English | Prabhat Kumar College, Contai | MA |
| 2019 | 3 | BA | English | Rabindra Bharati Univetrstity | MA |

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------------------|---|
| NET | 10 |
| SET | 1 |
| GATE | 4 |
| Any Other | 1 |
| No file uploaded. | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|--|---------|------------------------|
| Annual cultural Fest of College | College | 2750 |
| Cultural Competition | College | 139 |
| Games outdoor/indoor | College | 3108 |
| Nabin Baran Utsab | College | 1000 |
| Pre-Saraswati Puja | College | 2000 |
| Cultural Programme (Saraswati Puja) | College | 150 |
| Raksha Bandhan Celebration | College | 1000 |
| 22nd Shravana (Death Anniversary of Rabindranath Tagore) | College | 500 |
| Pre-Puja Celebration with Alumni Association | College | 450 |
| Cultural function and Vasanta Utsav | College | 150 |
| No file uploaded. | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------------------------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institute every year selects student's council members democratically by student of current batch. Our college has a podium for the dynamic contribution of the students in the variety of academic, administrative bodies, including other activities. Their participation in the administration and the academic bodies in the college empower them in achieving leadership qualities, rules

regulations and execution skills. The institute ensures students representation in various committees and bodies like Alumni committees: the members of committees associate with alumni for mentoring, grooming and placement. They actively participate in arranging alumni meets. Lady advisory committee: The girl's students and the lady faculty of the college are part of the committee to address issues of women welfare. Hostel committee: They play major roles regarding food quality, hygiene and other general facilities. Class interaction committee: It consists of Head of the department (HOD) and faculties handling the particular section and student representation in each class. They discuss about class work, delivery of lectures and overall discipline according to which an action is initiated to improve the academic performance of the class. NCC: Its aims are to encourage the overall development of leadership, character building, spirit of sportsmanship and ideal of service among the youth. NSS: It enables the students to participate in service activities like organizing blood donation camp, 7 day camp and one day camp for welfare of the community, rural health and sanitation, literacy camp, environment awareness camp in the neighboring areas as social responsibilities. All the above committees maintain transparency in all activities by involvement of stakeholders like student-parents etc. By participating in various committees students get exposures of social and corporate atmosphere. It has to develop leadership skill, team building, decision making, time management, self discipline among the students and create robust managers for industry. It helps the institute to generate fresh ideas which infuses dynamism in the institute's environment.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has a registered Alumni Association bearing Registration No. S/2L/45437 of 2015-2016 under the West Bengal Society Registration Act, 1961

5.4.2 – No. of enrolled Alumni:

372

5.4.3 – Alumni contribution during the year (in Rupees) :

11884

5.4.4 – Meetings/activities organized by Alumni Association :

2 times

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Preface: The head of the institution, the principal is entrusted and committed towards achieving excellence in all our activities by providing easy and accessible leadership for an efficient management system to ensure all-around development of the college. **Modus Operandi:** To provide a dynamic and supportive academic environment through the highest standard of instruction, creation, training, and dissemination of knowledge committed to democratizing easy access to education. As this institution has always been committed to nurture a vibrant academic community, several committees have been formed by the Governing Body of this college to manage the various on the year. These committees always work to inculcate the high moral and ethical values amongst the students to make them responsible citizens and good human beings apart from making valued contributions to the respective field. The institutional head has

always tried to convene regular meeting with these committees to ensure the transparency in policy execution. Practices of Participative Management during 2018-19: This institution always practices Decentralization and Participative Management. The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. At Administrative Level: We value the collective effort of every individual staff of our college through synergy, cooperation and collaboration as it is integral to the success of the institution. The office administration of the college is pyramidal structure with the principal at the top, and under whom there are offices of Head Clerk, Accountant, Bursar, Senior Clerk, Junior Clerk and other class III and class IV staff members. The respected Principal always seeks to ensure the smooth functioning of the college by always maintaining a cordial relationship with all the faculty members, students and different stakeholder of the college. At Academic Level: At the beginning of the academic year 2018-19 the principal convenes a meeting of the Teachers' council as well as academic sub-committee. Faculty members are given representation in various committees. At the beginning of the Academic year 2018-19, the Heads of respective departments convene the departmental meeting to evenly distribute the classes and assignments. The departmental meetings have always been arranged in necessity. In order to foster and aid the development process, pace flow of information is necessary. For the development of students, various cells and clubs are established. Students are empowered to play important roles in different activities. The functioning of different roles and responsibilities at various clubs and committees further reinforces decentralization. Thus the participative management and decentralization form the cores of this college activity. The basic purpose is to achieve a synergy in the working of all the members to develop an efficient, transparent and consultative work culture.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|------------------------|---|
| Curriculum Development | As the college is affiliated to Vidyasagar University, the academic activities are firmly executed by the rules and regulations of university acts. In the academic year 2018-19, the college has done a tremendous role in Curriculum Development. Let's discuss all the details: 1)Some of our teachers from Bengali and Fishery and Farm Management engaged in Board of Studies in P.G course of the university.2) some of our teachers participated in workshops conducted by various private companies in college campus. 3) Various departments arranged for excursions even out of state with a motive to collect field surveys for the science and social science students. |
| Teaching and Learning | Almost all the faculty members of this college participated and engaged themselves in several seminars , |

workshops and presented research papers in different regional, state, national, and international seminars in the academic year 2018-19. Behind their success, there is a boost provided deeply by the IQAC of this college. The use of ITC as a teaching tool has been significantly increased in classroom teaching by the teachers during the session 2018-19. The central routine gives every class the same opportunity to use the smart classroom. The use of power- point presentation is noticeable by the teachers which greatly help students to be concentrated in the teaching - learning process. Special remedial classes are being taken by the teachers so that the weak and slow students could move forward. Internal assessments are being conducted not only by the written examinations but also through students' seminars, interview method.

Examination and Evaluation

Our College strictly follows the academic calendar provided by Vidyasagar University to perform all the academic performances. This college plays a significant role in conducting successfully all types of examinations like written internal assessment, students' seminar presentations, and interview method and field surveys. A bulk teachers of this college remained actively engaged in the examination evaluation process provided by the University concerned authority.

Human Resource Management

Human Resource Management helps teaching, non-teaching staff along with the students for their overall betterment in a strategic way. The college authority has taken various steps for up gradation of the teachers by giving facilities like- computer with internet to every department, e-resources, enriched library, well furnished seminar hall, central computer room. Authority also employed for several times experts in ITC and soft skill to develop skill for the both teaching and non-teaching staff.

Industry Interaction / Collaboration

The departments like-Industrial Fish and Fisheries (Major), Aquaculture Management (Hons.), Fishery and Farm Management (B. Voc.) invites resourceful speakers including executive, marketing managers of different private companies to be a

| | |
|--|---|
| | resource person for workshop. This kind of interaction between the students and corporate persons helps students to be acquainted with well in advance of the future scopes of their education. |
| Admission of Students | Admission process of students is done through online system. All the merit lists and admission related information are displayed on the college official website for greater transparency. |
| Research and Development | Almost all the faculty members of the institution have been actively engaged in research and publication. They have been publishing regularly research papers in different national and international referred journals, which are indexed and cited also. The college has a committee named research and journal committee whose motto is to promote and boost teachers to be engaged in research works. |
| Library, ICT and Physical Infrastructure / Instrumentation | Students along with the faculty members of this college are being greatly benefited with the use of the library of this college. The central library has a large collection of books in different fields of science, Humanities, management, and commerce. Library services are partially automated. The library is using SOUL 2.0 (Software for University libraries) software at present and plans to shift to KOHA software soon. The library subscribes NLIST from Inflibnet Centre for e- journals and e-books. The use of ITC has greatly modified the teaching and learning process. A few departments including science departments are equipped with ITC gadgets and technologies that makes teaching learning process interesting and effective during 2018-19. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|--------------------------|---|
| Planning and Development | The Governing Body of this college use to form various committees with expertise from different fields like teachers and office staff to support planning and implementation of e-governance. |
| Administration | The website of the college displays all the notices in time regarding issues related to administration, e-study materials and reports of recent events regularly. |

| | |
|-------------------------------|---|
| Finance and Accounts | Accounts' documentation is partly digitally and partly manually maintained. |
| Student Admission and Support | Central public address system is done through SMS service, letter correspondence, circulars, suggestion box, student friendly admission process, student friendly website and through career counseling cell. |
| Examination | Our prestigious college is liable to hold internal assessment for the students of all years and final examinations are conducted by with the guidance and prospect of the concerned university under which it is emerged. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------|-------------------------|--|--|-------------------|
| 2018 | Dr. Ananta Mohan Mishra | Nil | ACA, Annual Membership | 1180 |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|-------------------|--|---|------------|------------|---|---|
| 2019 | Nil | Computer Literacy Training | 22/02/2019 | 23/02/2019 | Nil | 26 |
| 2018 | Teaching Learning Evaluation under CBCS | Nil | 13/10/2018 | 13/10/2018 | 78 | Nil |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|------------|------------|----------|
| Refresher Course | 1 | 06/07/2018 | 26/07/2018 | 21 |

| | | | | |
|-------------------|---|------------|------------|----|
| Refresher Course | 1 | 28/11/2018 | 18/12/2018 | 21 |
| No file uploaded. | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 0 | 0 | 0 | 0 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|-------------------------|-------------------------|---|
| Loan facility from ECCS | Loan facility from ECCS | Free studentship and fee waiver for selected poor and meritorious students, other Government and Non Government scholarships through College. |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external audits are conducted periodically by the college authority. Internal checking is done by the Accounts department and Bursar and the Principal also inspects and checks the Cash Book and Passbook regularly. A finance committee comprising of internal and external members of the Governing Body review the financial position and its implications for various purposes by taking decision in the meetings of Finance committee. Apart from this a statutory auditor duly engaged by the Higher Education Department, Govt. of West Bengal visits the college regularly to inspect the accounts, bills, vouchers, resolutions etc and submit the report to the college authority and to the government of West Bengal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|-------------------------------|
| Mr. Nalikanta Tung | 500000 | Construction of concrete dais |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

| |
|---------|
| 7919796 |
|---------|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|---------------------------|----------|----------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Vidyasagar University | Yes | PRINCIPAL/ASC /DC |
| Administrative | Yes | DPI, GOVT. OF WEST BENGAL | Yes | PRINCIPAL AND BURSUR |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent – Teachers’ meeting is integral part of the college administration and is given highest importance for the past several years as the institution from its inception firmly believed in holistic development by involving all the stake holders. The college authority delegates the responsibility of conducting the parent- teachers’ meeting to the respective departments who in turn conducts the said meeting and reports its findings to the authority. The college authority in turn sits with the concerned department and work jointly judiciously in resolving any lacuna found in the said interaction. 1. The college is presently working on a suggestions of establishing a “Research Centre” that surfaced in the parent – teachers’ meeting, which was highly appreciated by the parents. The institution plans to conduct even more frequent parent –teachers’ meeting in future. 2. Parents of Bengali (UG) students voluntarily arranged and contributed funds for departmental picnic which is highly appreciated and enjoyed by the students. 3. Parents of the Sociology (UG) students voluntarily participated in the said meeting with full enthusiasm and zeal and contributed to the idea of departmental wall magazine which enriched the department to a great extent..

6.5.3 – Development programmes for support staff (at least three)

1. The Librarian of the college undertakes orientation program at the beginning of every session to make students and other stake holders aware about the availability of offline and online resources. 2. At the onset of every academic session, the support staffs are given training on MS Office. The staffs of the accounts section are given mandatory training on accounts software in use. Steps are taken immediately to eradicate any lacuna detected during the hands on training. 3. Yearly seminars are conducted for financial literacy programs. Several banks and financial institutions are invited by the college authorities for imparting lessons on the same.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of Post graduate course in Bengali (M.A.) 2. Installation of an open Dias on the college play ground constructed successfully -Rs. 7.05 lakhs 3. Construction of B. Voc Building out of College Fund-Rs. 53.31 lakhs 4. Purchase of land out of College Fund- Rs. 6.32 lakhs 5. Development of Playground out of College Fund- Rs. 6.38 lakhs 6. Purchase of furniture out of College Fund- Rs. 5.51 lakhs 7. Lab Equipments out of the College Fund- Rs. 3.59 lakhs 8. Computer out of the College Fund- Rs. 72,977/- 9. Books out of College Fund- Rs. 2.22 lakhs

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|--|-------------------------|---------------|-------------|------------------------|
| 2018 | Workshop on fishing cat awareness programme by | 03/08/2018 | 03/08/2018 | 03/08/2018 | 123 |

| | Dept. of Zoology | | | | |
|------|--|------------|------------|------------|-----|
| 2018 | Awareness Programme on legal services at a glance by Contai Sub-divisional legal services committee | 14/09/2018 | 14/09/2018 | 14/09/2018 | 85 |
| 2018 | One day workshops on teaching learning evaluation under CBCS mode by the College IQAC | 13/10/2018 | 13/10/2018 | 13/10/2018 | 78 |
| 2018 | Popular Science Lecture: How data and technology make our life easier by Kunal Chakraborty, NSA, Young Scientist | 04/12/2018 | 04/12/2018 | 04/12/2018 | 35 |
| 2018 | Best management practices on Aquaculture and Marine Fishes by Atanu Ray NETFISH MPEDA, Ministry of Commerce | Nil | Nil | Nil | 72 |
| 2019 | National Seminar organized by Department of Botany | 16/03/2019 | 16/03/2019 | 16/03/2019 | 62 |
| 2019 | Voters awareness Programme organized by Political Science and IQAC in assistance with | 23/04/2019 | 23/04/2019 | 23/04/2019 | 110 |

| | | | | | |
|-------------------|--|------------|------------|------------|-----|
| | Ramnagar II Block | | | | |
| 2019 | Student seminar by Department of Commerce/ Zoology/IFF/ Aqua/Nutrition/Botany/Math/Physics | 26/04/2019 | 26/04/2019 | 26/04/2019 | 130 |
| No file uploaded. | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|--|-------------|------------|------------------------|------|
| | | | Female | Male |
| Seminar on Save the Girl Child | 18/01/2019 | 18/01/2019 | 59 | 43 |
| Discussion meeting on "Self-defense of Women& the role of institution" | 08/06/2019 | 08/06/2019 | 73 | 51 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|--|
| <p>Our College is situated at the lap of Bay of Bengal. Many initiatives have been taken by the college to make the campus environment friendly as well as pollution free, following measures were taken_ A. SOLAR ENERGY: For installation of Solar Energy Cell in our college campus, initial initiatives were taken into consideration in a meeting held on 17/05/2019. In connection with this tender notice was called on. But due to sudden breaking out of Pandemic. Such programme was delayed in an indefinite period. B. GREEN CAMPUS: For raising Green Campus following steps were taken into consideration- i. Afforestation Programme i.e plantation programme in our college campus dated on 11/07/2018, such programme continues till date. Tree Plantation Programme occasionally exercised. Simultaneously Aranya Saptah is observed for the same. Steps have been taken to plant more trees in the campus. Trees of different varieties and other show plants adorn the campus. ii. Plastic free / smoke free awakening programme: by putting shine board/ Banner Dust bin/ Use me , etc, iii. Landscaping with trees [name plate- consisting of Botanical name, Family, Uses, etc]</p> |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---------------------|--------|-------------------------|
| Physical facilities | Yes | 5 |
| Ramp/Rails | Yes | 2 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------|----------|--------------------|------------------|--|
|------|--|--|------|----------|--------------------|------------------|--|

No Data Entered/Not Applicable !!!

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|----------|---------------------|---|
| SACHETAN | 19/02/2019 | With a view to acquainted with our stakeholders about how to built character, discipline, values of time management, dos and donts etc. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| Awareness program on Legal services at a glance | 14/09/2018 | 14/09/2018 | 68 |

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

In order to conserve natural resources, landfill space and energy and to cut down on the amount of waste we throw away, we have promoted the 3 R'S technique- REDUCE, REUSE AND RECYCLE. We have reduced the use of paper in office through digitalization, and promoted awareness on 'Save Paper, Save Earth'. We have replaced the incandescent bulb and traditional fluorescent tube with LED lights.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

A. Our college has given emphasis on the introduction of vocational courses like Hospitality Management, Industrial Fishery Farm Management, and Aquaculture to help students become self-sufficient. Most significantly in order to enhance the entrepreneurship skill of students, we have organized Vocational Training led by Anand Imperial, Bilashpur, Chattishgarh on 01/10/2019 Industrial Training organized by Mayfair Casino Spa Resort, Gangtok, Sikkim on 01/10/2019. B. From our previous college registered it was found that the student's enrollment ratio is increasing year after year. Basically the female students are enrolled in higher in order than that of boys.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://ramnagarcollege.ac.in/Content/docs/Kanyashree%20List.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

One of the distinctive visions of our college is to make special thrust to disseminate the activities of our college to the benefit of neighboring areas. In doing the same we put our effort level best by motivating the youth force of our college under the supposition and leadership of 4 NSS units in 4 adopted village, namely Uttar Kanpur, Baranga , Paldhui and Raghunathpur, under Depal Gram Panchayet , Depal, Purba Medinipur. We have at first made a careful survey of these villages on population, literacy, habitation, male female ratio, child labour and other aspects. After making the survey and closely studying the report of the same, we regularly visit to those villages with the permission and assistance of the local self governments to bring discussion about the issues which we diagnose are the impediments to progress of their life. In fact, it is beings year-long regular exercise volunteers of NSS units to keep them in close contact with the villagers to accompany and guide them for the betterment of various Socio - economic issues like health, sanitation, hygiene, self- employment, different means of livelihood literacy and similar other areas of day to day activities. In the year under discussion the college NSS unit undertook two important programmes among the villagers to adopted villages to be benefited in this occasion namely 1) Blood Donation Camp on 15.11.2018 2) Awareness programme on Heath Hygiene and sanitation on 22.10.2019.

Provide the weblink of the institution

<https://ramnagarcollege.ac.in/Content/docs/IQAC/Certificate%20from%20Depal%20GP%202018-19.pdf>

8.Future Plans of Actions for Next Academic Year

1. Introduction of more job oriented and value added courses 2. Expansion of library building and class room 3. Development of laboratory in department of Fisheries Science 4. Introduction of lab to land collaboration for socio economic development of nearby villages. 5. Enhancement of students involvement in departmental seminar and group discussion. 6. Boys hostel reconstruction. 9. Enhancement of sports infrastructure. 10. Organization of Inter college sports meet.